

IEEE NTC Distinguished Lecturers and Distinguished Lecturer Committee

Approved Policy, July 2022

IEEE NTC Distinguished Lecturers

The NTC's Distinguished Lecturer (DL) program promotes the field of nanotechnology to the broad engineering and scientific community and to the public at large, by providing lecturers who are accomplished and eminent scholars in the areas of nanoscience and nanoengineering. Its parallel goal is to attract young engineers and researchers to the great societal potential and excitement of the field of nanotechnology.

Lectures given by the NTC's DLs are meant to be public events given at local IEEE Sections and Chapters, or at public venues like universities, companies, high schools, and science fairs. Geographically the program is world-wide, reflecting the NTC's three areas of activity (Asia/Pacific, Europe/Africa/Middle East, and the Americas).

Distinguished Lecturer Prerequisites

- Be a member of NTC and at least one IEEE Technical Society affiliated with the NTC **OR** become the member of at least one IEEE Technical Society affiliated with the NTC, if selected as DL.
- Be recognized as an outstanding researcher and/or practitioner in the field of nanotechnology.
- Be able to serve as a champion of our technical field, of IEEE, and of the NTC.
- Be willing to travel widely if necessary.

Term of Service

Distinguished Lecturers (DLs) serve a one-year term beginning on January 1st of the year immediately following their appointment and may be reappointed for one additional year with the approval of the NTC Distinguished Lecturer Committee. DLs are expected to give a minimum of 2 lectures per year in order to be eligible for reappointment for a second year.

DL Appointment Process

Candidates for DLs may be nominated by any current IEEE member (self-nominations are not accepted), using the IEEE NTC Distinguished Lecturer Nomination Form.

A yearly budget is provided per DL to give lectures for IEEE Student Branches, NTC or member Society Chapters, based on the availability of funding through the NTC. If other funds are available, they may be used to supplement NTC funding.

DL Requests

IEEE Student Branches, NTC or member Society Chapters can request NTC Distinguished Lecturers (based on availability of funding). To arrange for a presentation the request is made to the presenter via their posted contact information.

IEEE NTC Distinguished Lecturer Committee

The Distinguished Lecturer Committee is a subcommittee of the NTC Education Committee, responsible for soliciting and reviewing nominations for individuals to serve as DLs. The Committee submits recommendations for individuals to serve as DLs to the ExCom for official approval. The committee consists of six members:

- Vice-President for Educational Activities who serves as committee chair
- Vice-President-elect for Educational Activities (non-voting)
- Chair of the Technical Activities Committee (Vice President for Technical Activities)
- Chair of the Chapters and Regional Activities Committee
- Two members appointed by the Vice-President for Educational Activities.

The committee members serve for a two-year term (coincident with term of Vice-President for Educational Activities & the President).

DL Request and Reimbursement Policy

The VP Education is responsible for the DLs and the DL budget. He/she needs to approve all DL talks and budget expense requests. These might come from either the unit hosting the event or from the DL, but whichever requests support the other should confirm the invitation and commitment to the presentation. The VP Finances should be copied on the exchange to communicate the approved budget limit.

After the event, the DL submits request for reimbursement form via the Concur IEEE travel expense system for approvals by the VP Education and VP Finances.