**Nomination Form for the IEEE NTC Chapter Award**

 (Nomination Deadline: March 31, annually)

1. Name of Nominee Chapter:

2. Chapter contact person:

 Name:

 Address:

 Phone: Fax: Email:

3 Proposed Award Citation (20 words or less)

4. In a separate attachment:

(a) List and describe ALL Chapter-sponsored activities for the previous calendar year, including:

* Seminars
* Workshops
* Conferences
* Engagement with student activities
* Joint activities with other member society chapters
* Chapter visits to local industry/institutions
* Other technical activities
* Member advancement/recognition
* Membership growth efforts
* Miscellaneous

(b) Also document the other key requirements of the award:

* Timely updates and reporting of Chapter officers and activities
* Minimum of (4) meetings/programs during the year
* Maintenance of an up-to-date Chapter web site

5. Nominator: Name:

 Address:

 Phone: Fax: Email:

6. Nominator’s Signature:

*Before mailing, be sure all necessary material is included.*

1. Full contact information of the Chapter contact person

 (ii) Citation (up to 20 words)

 (iii) Complete record of the Chapter’s activities for the previous calendar year

 (iv) Your name, contact details and signature

*Please send nominations (electronic and one hard copy) with supporting material to:*

Chair, IEEE NTC Awards Committee:

Professor Joseph Lyding, Department of Electrical and Computer Engineering,
University of Illinois, 3065 Beckman Institute, MC 251, 405 N. Mathews, Urbana, Illinois 61801 USA. Phone: 217-333-8370, Email: lyding@illinois.edu